



## CERTIFIED LAY MINISTER *Application*

Dear Prospective Candidate

We greatly appreciate your interest in this program. You are eligible to participate in this program with the following requirements:

- 1) A member of a United Methodist Church
- 2) Completed Advance Lay Servant Certification within the past four years
- 3) Supply a letter of recommendation to participate from your local church pastor.
- 4) Submit a completed CLM Application signed by your District Superintendent.

If you meet the criteria above for eligibility, you may complete this application and forward it to my office email in order to set a date for an interview. Certification training consists of four modules: *Call and Covenant for Ministry*: Module 1; *The Practice of Ministry*: Module 2; *Organization for Ministry*: Module 3; and *Connection for Ministry*: Module 4. All CLM modules are completed online through Discipleship Ministries (beadisciple.com). Copies of all certificates awarded through online training must be sent to Dr. Joan Appleton, Director of Lay Ministries, Texas Annual Conference. CLMs are also required to obtain the following: Pastor recommendation, Local Charge Conference approval, Church Council or Staff Pastor Parish Committee approval, Background Check, Safe Sanctuary Certification, and a Sexual Ethics Training Certificate. When the above requirements are met and when the Conference Director receives the DCOM approval, the CLM candidate will receive their CLM Certificate. I am honored to assist you on this journey, so please call if you have any questions.

*"Incline the ear of your heart and obey the voice of the Son of God... He has sent you into the whole world...that you may bear witness to His voice in word and deed."*

*Francis of Assisi, A Letter to the Entire Order, Vol. 1, 5-9*

Blessings,  
Dr. Joan Appleton  
Conference Director/Coordinator of Lay Ministries  
Texas Annual Conference  
[jappleton@txcumc.org](mailto:jappleton@txcumc.org)  
731-225-4145

# CERTIFIED LAY MINISTER APPLICATION

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First Name \_\_\_\_\_ Middle Name \_\_\_\_\_  
(our background company requires middle name if known)

Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_  
(our background company now requires ss.#)

Marital Status \_\_\_\_ Single \_\_\_\_ Married- Spouse's Name \_\_\_\_\_

Children/names & ages: \_\_\_\_\_

Your home church:

Your District:

\_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Pastor \_\_\_\_\_

**Date of Certified Lay Servant Training (attach certificate)** \_\_\_\_\_

High School \_\_\_\_\_

College \_\_\_\_\_ Degree or Credit Hrs. \_\_\_\_\_

Current Employer \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Position \_\_\_\_\_ Yrs. Employed \_\_\_\_\_

Local Church: Describe your involvement in the local church you attend.

Please write a short statement on your reason for enrolling in the Certified Lay Ministry Program.

Please list your natural and spiritual gifts that you believe will be an asset to this ministry.

Please provide one personal letter of reference (other than family) emailed or by USPS to the following address:

**Dr. Joan Appleton**  
**Conference Director/Coordinator of Lay Ministries**  
28900 Mustang Drive  
Waller, TX 77484  
Conference email: [jappleton@txcumc.org](mailto:jappleton@txcumc.org)

Candidate Signature \_\_\_\_\_ Date \_\_\_\_\_

District Superintendent Signature: \_\_\_\_\_ Date \_\_\_\_\_