

**Texas Annual Conference of The United Methodist Church
Center for Clergy Excellence
Group Health Benefits**

Policy 125

Conference Center Employees (**Laity**) - Termination

It is standard practice of the GHB office to terminate Conference Center employees (laity) and/or dependents on the last day of the month for which a full contribution has been received.

The office will not termination a participant without having proper documentation received either by email, fax or by mail.

- *In the event there is a contradiction between the GHB policy and the plan document, the Plan Document shall prevail.*
- *The above policy is to comply with the overall GHB Committee decisions and is periodically reviewed by the committee.*

*Ref: 2000 Conference Journal, Pg.j-67
Revised 7-1-11