



Steps	Actions	Deadlines	Actions Performed By											
			Certified Candidate	Certified Mentor	Certified Mentor Chair	DS or DAA	dCOM Chair	dCOM Registrar	BOM Registrar	Board of Ministry	RCG Mentor	CR Asst		
Time to Complete: Minimum - 1 Year Maximum - 12 Years														
CERTIFIED CANDIDATE ROAD MAP														
	All Certified Candidates													
1	Contact Certified Candidate	Quarterly		X										
2	One-on-one meeting	Annually	X	X										
3	Yearly re-certification interview	Spring / Annually	X	X		X	X	X						
4	Students in UM-Approved seminary complete & return Scholarship application (form online at http://www.txcumc.org)	Fall and/or Spring Annually	X											
5	Scholarship information received & sent to BOM Scholarship Chair	Fall and/or Spring Annually				X								
	Certified Candidates Seeking Commissioning: a. Certified for minimum 1 calendar year b. Completed or completing seminary degree c. Complete Tx Conf. requirements, incl. UM History, Doctrine & Policy		X											
6	Contact dCOM Registrar in writing: a) Request interview with dCOM b) Submit transcript	5-May	X											
7	Notification of interviews in writing to Certified Candidates	by June 14						X						
8	Submit to dCOM answers to Book of Discipline ¶ 324.9.a thru p and mentor recommendation		X											
9	Review Disciplinary questions with Certified Mentor	Summer	X											
10	Meet with dCOM	by Aug 31	X			X	X	X						
11	Notify BOM Registrar	by Sept 30				X		X						
12	Packets available for download by Certified Candidates, requiring: a. Background Check b. Credit Report c. Statement of Health d. Sermon & Bible Study	by Oct 15									X			X
13	Certified Candidate arranges to record sermon	Fall	X											
14	Arrange psychological testing with Candidacy & Recruitment Assistant	Fall	X											
15	Request recommendation letter from District Superintendent	Nov	X											
16	Letter of Recommendation sent to BOM Registrar	By Dec 1		X		X								
17	Completed packets returned to BOM Registrar via email	By Dec 1	X											
18	Certified Candidate Triad	by Jan 15	X									X		
19	Certified Candidate interviews for Commissioning	January	X									X		
20	Approved Certified Candidates reported to Residency Chair	April								X				X
21	Certified Candidates are Commissioned	Annual Conference	X									X		
If Not Appt	Certified Candidates Recommended for Commissioning are mentored by BOM	Until appointed										X		
If BOM Votes to Continue	Certified Candidates continued by BOM Work Through Recommendations / Requirements From BOM	1 Year	X	X								X		