

Request for Payment from General Fund - Account 12721

MAKE CHECK PAYABLE TO: _____

ADDRESS: _____ Phone: _____

CITY, STATE, ZIP: _____

WRITE IN AMOUNT REQUESTED BESIDE APPROPRIATE CATEGORY LISTED BELOW.
ATTACH ORIGINAL RECEIPTS OR COPIES TO REQUEST.

RETREAT EXPENSE - _____

LUNCHEON EXPENSE - _____

A.C. HOSPITALITY GIFT EXPENSE - _____

GATHERING EXPENSE - _____

ADMINISTRATIVE EXPENSE - _____

MISCELLANEOUS/OTHER - _____

TOTAL CHECK AMOUNT REQUESTED _____

Signed By:

OFFICER/CHAIR - _____ DATE: _____

TREASURER - _____ DATE: _____ Paula Ryburn

Mail request for payment to:

Paula Ryburn, 301 Hillje St., Alvin, TX 77511 ~ Home: 281-331-4078 ~ E-mail: paula.ryburn@sbcglobal.net

Thank You

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