

## REGISTRATION INFORMATION

### Clergy.....Lay

Sunday, May 30 2:00-6:00 pm	Marriott Waterway.....	Marriott Waterway
Monday, May 31	8:00am-noon	The Woodlands UMC.....Marriott Waterway
	1:00-6:00 pm	The Woodlands UMC.....Woodlands UMC

**Registration of Clergy, Clergy Spouses & Laity:** If you have pre-registered, all you will need to do is approach the registration area, look for the sign that corresponds to your district and pick up your nametag, registration bag, CD, and an agenda.

**Attendees Not-Pre-Registered:** If you have not pre-registered, please proceed to the sign of the area for your church's district. This is for all assigned and alternate delegates, those persons not "Pre-Registered", and/or a visitor. You will be asked to fill out a "non-registered" form with your information, name, address, church name, etc.

**Alternate Delegates Not-Pre-Registered:** If you ARE NOT the "Delegate" listed for your church, you must present a letter from your pastor confirming that you are the replacement delegate, before you can receive a nametag with voting rights.

**VERY IMPORTANT-PLEASE NOTE:** For anyone Not-Pre-Registered, after the registration has closed on Monday, May 25<sup>th</sup> at 6:00 pm, there will not be any on-site registration. You must have Pre-Registered in order to pick-up a pre-registered pre-printed nametag in the Conference Office. Only those Pre-Registered will be able to pick-up a nametag. Again, there will not be any nametags printed on-site after the Registration has closed on Monday at 6:00 pm. To ensure that you will have a printed nametag, please pre-register before the cut-off date.